

**WMSHP Board Meeting Minutes**  
**February 10, 2005**

1. Spring Seminar Update
  - P.DeVoest reviewed the Spring Seminar budget
  - Display fee has increased to \$1000/table
  - Request to Board to please contact reps on behalf of WMSHP for Spring Seminar
  
2. CE program Update (March, April)
  - March Program: Vicki (absent) is planning this meeting at Damon's in Kalamazoo. Topic is Parenteral Nutrition, Speaker is Jay Mirtallo from OSU. No sponsor for dinner so far.
  - April Program: Jesse is planning the Residency Projects Program at Sam's Joint in Plainwell. Topics are: 1) Pharmacokinetics of once daily tobramycin for therapy for treatment of pulmonary exacerbation of cystic fibrosis by Margaret Lincoln, Pharm D., Pharmacy Practice Resident, Bronson Methodist Hospital 2) Compliance with sequential compression devices used for venous thromboembolism prophylaxis in surgical patients by Heather Bockheim, PharmD., Pharmacy Practice Resident, Spectrum Health. Currently working on CE portion of this program.
  
3. Fall CE program planning meeting
  - This meeting is planned as the March meeting conducted by M. McGinnis. "Emergency" agenda items may be added.
  - Purpose of this meeting is to allow Board members to plan early for CE programs
  
4. Website Update
  - March President Corner as soon as possible
  - Topics for Newsletter articles from residents to be sent to Brad, approx 250 words.
  - Newsletter will be sent to the Board via email.
  - Template for CE program application will be put on the website.
  
5. Financial Report
  - a. Current status
    - \$3650
    - Anticipation of upfront fees for Spring Seminar, Student scholarship, payment of March dinner program
  - b. Increase of membership fees
    - Approval by board to increase fees from \$10 to \$20 as of March 1, 2005
  - c. Cost of CE
    - Board members to either build in payment of CE into pharmaceutical grants or use State CE application.
  - d. Location of programs
    - Alternate locations to restaurants may be used: Hospital conference rooms, MERC rooms and cater the CE programs
  - e. Increase in fees for Spring Seminar
    - See above regarding display fee increase
  
6. Recruiting new members (continuation from Jan Board Meeting)
  - Volunteers for Task Force in the recruitment of new members: Jody Bakus, Dana Staat, Natalie Vazzana.
  
7. Board meeting time
  - Approved by board to start monthly board meetings at 5:45pm to allow for complete discussion of agenda items.