

WMSHP Board Meeting Minutes January 10, 2008

- **Financial Update**
 - o Current balance in our bank account is \$14,130.57. PayPal account balance is \$1,906.10.
 - o With the change in financial institutions to Fifth-Third, we now have a debit card. An additional debit card will be requested for the Secretary. Brad Miller will provide necessary paperwork to Kim Melgarejo to facilitate the extra card.
 - o Brad Miller will coordinate with Kim Melgarejo to link the PayPal account to the new Fifth-Third bank account, so the funds may be transferred.

- **CE Program Planning**
 - o February 21: Cherie Woodhams (Kalamazoo)
 - CE information submitted to Ferris. Meeting will be at Sol World Café. Topic will be beta-blockers in hypertension.
 - o March: Jean (Grand Rapids)
 - Jean was not present to report on the status of her meeting
 - o April: Resident Presentations
 - Dana Staat will email directions to the current pharmacy residents that they should email their abstracts to Brad Miller. Board members will vote on topics to present at the March meeting.
 - o Spring Seminar
 - When surveyed last year, pharmaceutical representatives requested better placement in the convention facility. They also would like more opportunity to speak with “key pharmacists” in the area. We will take time to thank the pharmaceutical representatives for their sponsorship at this year’s Spring Seminar in order to remind members of their presence.
 - A date has not yet been determined. Ryan Bickel is continuing to check possible dates.
 - Potential Topics: Law (Greg Baran); Pharmacy Educators; Med Safety; 2009 Joint Commission Anticoagulation Requirements; HIV; Pain Management; a talk by John Jameson; Technician Certification; a roundtable-type discussion that includes technicians since they typically attend the administrative track
 - o John Jameson has notified Natalie Paul about the possibility of presenting the results of his WMSHP-sponsored clinical investigation this Fall.

- **WMSHP Election Results**
 - o Process for notifying unsuccessful WMSHP board candidates
 - The outgoing President will send a letter to all nominees, notifying them of the results of the elections. We will not specifically add this requirement to the By-Laws, however.

- **Honorariums for Programs**
 - o Define amounts from WMSHP
 - The board elected to pay \$500 honorarium per speaker if payment is requested.

- **Preliminary Survey Results**
 - o 6:00pm was the most preferred meeting time
 - o CE with dinner to follow was the most preferred meeting arrangement
 - o 46% of respondents preferred CE transferable to other states
 - o We will start the 6:00pm meetings and CE followed by dinner, beginning with the March meeting. Due to the large number of pharmacists desiring transferable CE, it is advised to use ACPE-accredited CE (i.e. through Ferris) whenever possible.

- **Announcements / Other business**
 - o We will review the By-Laws at the next Board Meeting. They are available on the website. Board members are asked to bring suggestions to the next meeting.
 - o Ted Riley and Jesse Hogue will be given gifts of approximately \$75 value. Jeff VanHouten will choose the gifts.