

WMSHP Agenda-June Planning Meeting 2008 Minutes

Financial update \$19, 101.82 plus 2 recent checks of \$750.00 each. PayPal account was emptied.

Tax exempt status should be finalized by the end of June

- Audit to be completed by Kim Melgarejo and another board member (Renee Marana volunteered). Goal is to have this done by early September

Website update

Brad Miller has changed the website so we can now keep records of the technician CE on the website page.

Board discussed keeping the CE records through 2 cycles of license renewal (approximately 5 years).

- Link to WMSHP website from MSHP's new website

Spring Seminar Review 2008

Ryan Bickel reviewed the spring seminar budget

- Tech CE record maintenance discussed above
- Designated help with Spring Seminar? Board determined that the President-elect would help the Past-President with Spring Seminar since the Spring Seminar is quite time consuming for the Past-President and the President Elect currently only handles the scholarship.
- Send announcement to other groups (NMSHP, SMSHP) Discussed that we would send the announcement out to other ASHP local organizations. Board thought that Spring Seminar went well, but that we should incorporate 2 food lines for lunch next year.

MSHP update

- HealthSystemCE MSHP discussed this CE program. They would provide a membership list to HealthSystemCE and members would then receive, free of charge, a number of non-live CE programs.

CE Program Planning

The board discussed the possibility of paying for up to 3 of the meetings out of our own budget.

- Mentorship for CE program planning Each meeting will be headed by 2 board members, one experienced member and one newer member. Mentor could collect membership dues at the door/welcome attendees.
- ASHP Talk-Will find out in June (Jean Lee)
- CME Lecture Series-HIV talk (Management of CV risk in HIV patients) Jean Lee speaks for this organization and the brochure was distributed. Discussed it as a possibility for a CE if anyone is interested in setting it up for their month. The organization would pay for dinner and CE.
- September 2008-Kzoo Adam and Ryan
- October 2008-Bill/GR
- November 2008-Kzoo Renee and Cherie
- January 2009-GR Cindy and Natalie (pay for this meeting out of our own budget)
- February 2009-Kzoo Newly elected member and Renee
- March 2009-GR Kym Moline and Jeff
- April 2009 (Resident's presentations) Sarah and Jean
- Spring Seminar 2009
 - Coordination/planning
 - Location Dana to check other locations (Amway Grand, Frederick Meijer Gardens, Marriot, Devos Place)
 - Registration
 - Non-members

Elections (Voting in October/November)

- Question: 2 months of voting? The board decided to extend election voting to 2 months: one in GR, one in Kzoo. Members would be asked to only vote once.
- President-Elect Nominations

- Natalie Paul
- Secretary Nominations
 - Brad Miller
- Board Member Nominations (4=2 year term, 1 position=1 year term)
 - (Jean Lee, Natalie Paul, Cindy Pollock, Jeff VanHouten, Michelle Brodin)
 - Board position vacancy Board voted Kym Moline from Saint Mary's Health Care as the new board member.
 - Cindy Pollock (?)
 - Jean Lee-if not enough candidates
 - Jeff VanHouten-if not enough candidates
 - Other candidates to be identified at the September meeting where the list will be finalized.

Announcements/Other business

Adam D. to purchase 2 remote mice for Spring Seminar and use at various other monthly meetings.