

## WMSHP BOARD MEETING MINUTES– 2/19/09

Present: Cherie Woodhams, Renee Marana, Kim Melgarejo, Adam Drzewicki  
Andrea Goodrich, Bridgette Sharif, Kali Schulz, Dean VanLoo (guest)

- Financial update: Kim M.
  - Currently \$22,093.19 in account
  - 2008 Audit – Complete and everything looks good. A few minor recommendations:
    - Brad to keep receipts to items he pays for using debit card
    - Everyone to keep checks with other supporting paperwork
  - Accountant
    - \$100 paid to her for this year
      - Accountant purchased own jumpdrive and the recommendation is that WMSHP re-imburses her for this.
    - Accountant will be completing this audit for us yearly. Board to Evaluate a fee to pay her for future work. **Action: Add to March agenda for voting**
- Website update: Brad M.
  - Board members to e-mail cell phone numbers and pagers to Brad so this information is available
- CE program planning  
March 2009 – GR
  - Kym Moline/Andrea Goodrich to coordinate this meeting together
    - Check obtained from grant and everything is going well with the planning process
  - Title: Inpatient Glycemic Control
  - Speaker: Dr. Robert Roode
  - Location: Bistro Bella Vita
- April 2009 – Plainwell
  - Sarah Paulson to coordinate this meeting
  - Topics: Resident's presentations for Great Lakes
  - Funding: WMSHP to fund the dinner (Budget: \$1,200)
    - Residency Abstract Voting
      - 2 abstracts were sent in after the 2/2/09 deadline and those present felt that these abstracts should not be considered as they did not meet the deadline. **Action: Cherie to send this information to the Leadership via separate e-mail.**
      - Board to vote and send to Sarah via e-mail by Monday 2/23/09
- May 2009 Dana S.
  - I have secured speakers for all slots except one in the administrative track. I am currently working on that. I have received a \$2000.00 MERCK grant to pay for keynote speaker Sandra Leal's honorarium and travel. I am working on a Sanofi-Aventis grant to pay for Dr. Deines honorarium. I have received 1 check so far from pharm. reps. I have a total of 5 confirmed companies and 1 company that is not participating. Thirteen other companies have not yet responded.
- 2009 Scholarship Applications: Natalie
  - No report
  - Kali Schulz suggested this be posted on the 'discussion board' for FSU students and will facilitate
- WMSHP House of Delegates Reps for ACE meeting
  - Fred Schmidt
  - Jesse Hogue (will also be attending the Local Association Development Committee Breakfast and will report back to WMSHP Board any issues)
  - Ryan Bickel
- Honorarium payment All
  - Voting to be deferred til March, however, some discussion that occurred is as follows:

- Currently our policy is this:  
Define amounts from WMSHP (from previous minutes – Jan 2008)
  - ⌘ The board elected to pay \$500 honorarium per speaker if payment is requested.
    - This may have been decided in the event we did not have support/funding for a meeting and the payment for the dinner/honorarium would come from the general fund
- The above criteria was put in place prior to the new Pharma Guidelines
- Grants are now applied for the specific program and how the funds will be used
- Concerns raised include:
  - Should criteria be based on ‘local speaker’ vs ‘credentials’ or a combination of the 2?
    - What if we had a ‘World Renowned Speaker’ that happened to be local?
  - Is there an issue with using funds obtained from a grant for purposed other than what is stated? Would this be a contract violation?
  - Other concerns: It is really an ethical decision whether or not to apply for a grant and then not use all of the fund towards the intended purpose. If a certain percent of the funds are not used, a suggestion was made to call the grant company or submit an amendment requesting left over funds to be used for a different purpose
- Action: Members to consider above information as well as any other thoughts and come prepared to vote at the March meeting.

Legislative Contact for our area

Cherie

- From Greg Baron:
- I am looking for individuals in each local and regional association that I can send information regarding proposed rules, legislation and fundraising events that should and would be of interest to pharmacists. My hope is that they would then share with your membership, help formulate responses or share information with me.

I try not to bother individuals with multiple emails, just those that are deemed to be vitally important to the profession.

- **Action: Cherie to send request to General Members for Volunteers**

Gift for Ryan Bickel

- **Action: Defer til March Board Meeting**

Free membership for Laura Aykroyd

- Suggestion made to offer this to her for presenting at Feb. meeting
- **Action: Defer til next board meeting**