

WMSHP Summer Planning Meeting Agenda

6/11/09 5:30PM

- Financial update
\$20,705.35
Kim M.
- Website update
No report
Brad M.
- 2010 Nominations
Cherie
- President: Natalie Paul
 - Past President: Cherie Woodhams
 - President Elect: Adam Drzewicki
 - Treasurer: Kim Melgarijo
 - Secretary: Brad Miller
- Technician: Aaron Britton, and Benkert, Wendy
- Board Members (new nominees):
 1. Abby Sterm
 2. Brenda Mcrackin
 3. Kristina Rowley
 4. Ben Mgbob
- Spring Seminar 2009 Review of Feedback
Dana
Evals have not been tabulated yet
Peggy Malivth has returned her honorarium. The board approved her honorarium fee to be donated to her regional society, CAPA
The board approved decreasing the amount of handouts that are given at next years meeting and have them available on the website instead. Tablets of paper will be distributed to participants for notetaking.
- MSHP Monetary donation for door prizes
Cherie
\$200.00 was approved to be donated to this event. Cherie to contact Sandra Chase with this information and facilitate the writing of the check.
- Board meeting format
Kym Moline
- Start time/Ed time
 - The board approved for the meeting to start at 1730 and end by 1815 to allow for networking and for the meeting planner to take care of any final issues before the meeting.
- Promotion of Scholarship
Cherie/All
Board approved for 2 scholarships to be awarded in 2010.
A colored flyer was discussed as an idea for further promotion as many campus' have a scholarship board where this could be posted and advertised.
- Residency Showcase
Dana/All
Kali to talk to Steve Durst with a goal for WMSHP to transition out of this event. This may happen over the next few years.
- ASHP Advantage: Option for CE
Cherie
- Monthly Meeting CE assignments
Cherie

- September 2009: Stacy/Kim
- October 2009: Sarah Paulson
- November 2009: Adam D.
 - Sanofi Aventis grant applied for
 - Topic: Atrial Fibrillation
- Jan 2010: Kym Moline
- Feb 2010: Andrea Goodrich
 - Astra Zenaca grant applied for
 - Topic: Bipolar disorders
- Mar 2010: Angela Green
- April 2010: new member/mentor
- May 2010 Spring Seminar: Cherie Cherie

Summer outing Cherie
 Ryan/Adam to facilitate Whitecaps game. Date of event: 7/29/09

Description of an Active member (By-laws) Cherie

Issue:

A. "ACTIVE" MEMBER: Active members shall be pharmacists licensed to practice in the state of Michigan and pharmacy technicians who have paid dues as established by WMSHP, and who support the objectives of the Society.

Per Ryan: 'At the residency conference I spoke with a pharmacist from the Battle Creek VAMC, who would like to start coming to the meetings and may consider a board position. The problem is that he is not a R.Ph. in the State of Michigan. His licensure is from Ohio. The VA allows any R.Ph., who's licensed in any state, to practice.

What are your thoughts on this situation? Technically, he is license to practice within the VA system within the state; however, he cannot practice elsewhere. Does he qualify as an "Active Member" or would he need to join as an "Associate Member"?

Action: board approved to change to '....shall be pharmacists licensed and/or practice in the state of Michigan....'

This will take effect Jan 2010

Honorarium payment for speakers

- Currently our policy is this:
 - Define amounts from WMSHP (from previous minutes - Jan 2008)
 - The board elected to pay \$500 honorarium per speaker if payment is requested.
 - This may have been decided in the event we did not have support/funding for a meeting and the payment for the dinner/honorarium would come from the general fund
 - The above criteria was put in place prior to the new Pharma Guidelines
 - Grants are now applied for the specific program and how the funds will be used
 - Concerns raised include:
 - Should criteria be based on 'local speaker' vs 'credentials' or a combination of the 2?
 - What if we had a 'World Renowned Speaker' that happened to be local?

- Is there an issue with using funds obtained from a grant for purposes other than what is stated?
 - Would this be a contract violation?
 - A decision of ethics?
- ASHP Advantage webinar last week
 - Jesse/Cherie Participated
 - Discussed during the webinar the following:
 - What Grantors expect
 - Expense reconciliation
 - Demonstrates activity is complete
 - Ensure funds were spent as described in the grant request
 - Return unused funds OR request authorization from grantor to use remaining funds for another purpose/event
 - Maintain detailed records in case of audit
 - Brainstorm standard location for records to be kept – on website
 - Discussion:
 - Action: Board approved to limit honorarium to \$500 per speaker. Also stressed the importance to finding out the speaker's fee prior to submitting any grant applications. If the speaker is not willing to accept \$500, then the meeting planner should seek other speaker alternatives.