

WMSHP Board Meeting
April 12, 2007

Present: R. Bickel, J. Hogue, T. Riley, J. VanHouten, D. Staat, C. Pollock, N. Paul,
J. Bakus, C. Woodhams, J. Lee, B. Kriel, K. Melgarejo
Absent: B. Miller, S. Phillips

1. Financial Update
 - a. Balance: \$14,965 (not including PayPal account balance)
 - b. Discussed possibility of investing money in money market account; it was felt that an additional account is not needed at this time; Ted will maintain higher balance in savings account to take advantage of interest rates
2. 1099 Form
 - a. Needed when we write check for \$600 or more
 - b. Ted to work with accountant to utilize this form; anticipate one time fee of \$300 to arrange
3. Membership Period
 - a. Board decided that membership will be valid for one year from the date the dues are paid; decision retroactive to the beginning of April 2007
 - b. Brad to investigate if there's a way to identify members whose membership is about to expire and notify them approximately one month in advance
4. Leslie Cihak from Ferris selected as our scholarship recipient
 - a. Dana to notify Leslie
 - b. Scholarship to be presented at Spring Seminar
5. Review of February meeting
 - a. CE costs = \$90
 - b. Evaluations suggest that handouts are preferred
6. Spring Seminar
 - a. Jesse reviewed budget with the Board
 - b. Approximately half the projected cost currently covered by donations received from pharmaceutical companies; awaiting responses and pledges from several other companies
 - c. 25 registrants to date; mostly Board members & students
 - d. Sign up sheet distributed to Board members to volunteer for activities
7. Board Planning Retreat: June 14th at 6 PM at the Bay Pointe Inn on Gun Lake
8. September Meeting
 - a. To be held in Kalamazoo
 - b. Kim Melgarejo to coordinate
9. MSHP Residency Conference
 - a. Conference on May 18th at the Kellogg Hotel in East Lansing
 - b. WMSHP gave a \$1000 unrestricted grant; Ted distributed grant funds to MSHP earlier this week
10. Projection Screen
 - a. Suggested that Board look into purchasing a projection screen for WMSHP
 - b. Topic tabled until June retreat